curriculum vitae



**PERSONAL INFORMATION: BALIGI ANDA LUMINITA**

**Str. Jianu,nr.8, Ploiești, Romania**

**0040763 848 952**

**anda.paulet @ yahoo.com**

**Gender Female | Date of Birth January 30.01.1971 | Nationality Romanian**

**EXPERIENCE**

**05 March 2002 - 04 May 2011 housekeeper and sales woman**

**hotel and restaurant Crystal Eforie Nord ( Romania )**

**13 April 2011 - November 12, 2011**

**operator office center**

**VLM coprint , Medgidia ( Romania )**

**photocopying , printing, fax , e- mail , cutingplotter , implementation of various projects in corel draw**

**23.04. 2014 –housekeeper Fleet Pro**

**23.04.2015 - 17.04.2015 laundry stewardess Fleet Pro**

**24.03.2016-17.04.2018 laundry River-man**

**EDUCATION AND TRAINING**

**12th grade high school graduation diploma No.3 Industrial College , Medgidia ( Romania )**

**PERSONAL SKILLS**

**Language Romanian**

**Other languages ​​English**

**Listening Reading**

**Spoken interaction**

**English B1 B2 A2 A2**

**Levels : A1/A2 : Basic User - B1/B2 : Independent - C1/C2 : Proficient**

**Skills acquired in the workplace**

**good time management , problem solving arising in the process without panic, seriously**

**Skills Good knowledge of office package , corel draw , pdf**